

HARKAMAYA COLLEGE OF EDUCATION

Affiliated to Sikkim University, Approved by Government of Sikkim, Recognized by N.C.T.E & Approved by UGC u/s 2(f) of UGC Act 1956.

NAAC Accredited B

Samdur, Tadong, Gangtok, East Sikkim-737102

☎ 03592-232384, 9332521223, Email: hce_gtk@yahoo.in, Website: www.hce.sikkim.org

Estd. 2003

Self Financing Institute

Date: 10.07.2012

MINUTES OF IQAC MEETING

Read out and confirmed the proceedings of the last meeting of IQAC held on 04.05.2012

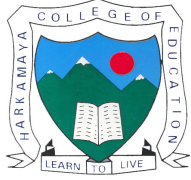
For the new academic session 2012-13, the coordinator of IQAC called a meeting of its' steering committee member to discuss the progress of staff & students along with institutional facilities required & available.

The committee discussed the following important points and resolution made accordingly.

1. Analysis of B.Ed. and M.Ed. results (spring semester 2012) was done and committee congratulated Principal & staff for their effort.
2. A discussion was made on the organization of co curricular activities keeping in view the activities to be performed on the Foundation Day celebration on 11-12th August. Accordingly distribution of co- curricular activities was reviewed.
3. Teaching faculties were encouraged to register their names for Ph. D. degree.
4. Syllabus of both B.Ed. and M.Ed. were reviewed by the members and discussion was made on the procedure to be followed to carry out the objectives of courses.
5. It was decided to maintain the quality of seminar paper (term paper) of B.Ed./M.Ed. students.
6. As per guideline of NCTE, the admission selection procedure of both B.Ed. and M.Ed. were reviewed.
7. It was decided that teachers will make lesson plans and maintain progress report regularly.

Finally the members of IQAC reviewed the academic calendar, library facilities available, laboratory provisions, ICT lab, Psychology lab, language lab etc.

The meeting came to an end with the vote of thanks given by the coordinator. The next meeting decided to be held on 8th Nov, 2012.



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Date: 08.11.2012

MINUTES OF IQAC MEETING

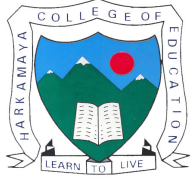
Read out and confirmed the proceedings of the last meeting of IQAC held on 10.07.2012

As per the decision made in the last IQAC meeting, a meeting of IQAC members was convened by the coordinator under the chairmanship of Dr. P. L. Mohapatra, Principal, Harkamaya College of Education. The following points related to quality improvement of the system were discussed and the resolution made accordingly.

1. Members reviewed the lesson plans made by the teachers and progress register.
2. The status and problems of term paper presentation was reviewed.
3. Discussion was made on practice teaching delivered by the B.Ed. students at different schools located in and around Gangtok.
4. Committee reviewed the completion of courses and practical work of B.Ed. and M.Ed. examinees, preparation of Admit card and distribution.
5. Teachers were appreciated for presentation of papers in different seminars and workshops.
6. Committee reviewed the Programme of Action for the forth coming spring semester.
7. It was decided to distribute dissertation topics in consultation with students of M.Ed. for the forthcoming practical works of M.Ed. programme. The faculties with experience in research should be given more assignment than others but all teachers should guide students to get experience.

Finally it was proposed to improve quality of institution by strengthening library, faculties profile etc.

The meeting was come to an end with vote of thanks given by coordinator. The next meeting will be decided to be held on 10th Feb, 2013.



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Date: 10.02.2013

MINUTES OF IQAC MEETING

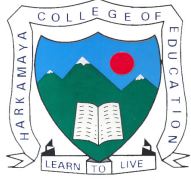
Read out and confirmed the proceedings of the last meeting of IQAC held on 08.11.2012.

Under the chairmanship of Prof. Dr. P. L. Mohapatra, Principal, Harkamaya college of Education a meeting was called on Feb, 2013 of IQAC. The following points were discussed and resolutions were made accordingly. The following undersigned members were taken part in the discussion.

1. The results of monsoon End semester 2012 of both B. Ed and M. Ed. Courses were analyzed which was cent percent pass and all having scores above 60%.The teachers were highly commended for their effort in bringing qualitative improvement along with the task of preparing MCQ type questions for the entrance test.
2. Selection procedure for admission to new session on the basis of merit as per quota was discussed.
3. Format of lesson plan was reviewed.
4. The course structure of spring semester was discussed and distribution of activities related to academic and non-academic field was made.
5. Practical of both B.Ed. and M.Ed. was reviewed.
6. It was decided to organize NAAC sponsored two days national level seminar on May 2013 on the theme Quality of Teacher Education. For this a proposal was sent to NAAC for funding. Every aspect regarding national seminar was discussed in detail such as Resource persons, chief guest, paper collection and editorial board, convener, organizing secretary etc.

Finally the meeting of IQAC came to an end with vote of thanks given by coordinator.

The next meeting of IQAC, decided to be held on 6th May 2013.



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Date: 06.05.2013

MINUTES OF IQAC MEETING

Read out and confirmed the proceedings of the last meeting of IQAC held on 10.02.2013

A meeting of IQAC members was called by the coordinator under the chairmanship of Prof. P. L. Mohapatra, Principal, Harkamaya College of Education. The following points related to Quality improvement of the system were discussed and the resolutions were made accordingly.

1. Members congratulated one of the faculties for having awarded Ph. D. degree in Education..
2. Dissertation progress, completion of practical, completion of courses, term paper presentation were reviewed and discussed in detail.
3. The Committee congratulated all the members of the staff for their contributions in the success of two days National Seminar organized in the college with the collaboration of NAAC. Selected papers of the seminar were proposed to be published in the Proceedings with ISBN No.
4. Admission procedure for the new academic session (2013-14) was reviewed.

Finally, the distribution of duties for the forthcoming academic session was reviewed and vote of thanks given by coordinator.