

# HARKAMAYA COLLEGE OF EDUCATION

Affiliated to Sikkim University, Approved by Government of Sikkim, Recognized by N.C.T.E & Approved by UGC u/s 2(f) of UGC Act 1956.

NAAC Accredited B

Samdur, Tadong, Gangtok, East Sikkim-737102

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Estd. 2003

Self Financing Institute

**Date: 04.02.2012**

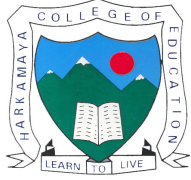
## MINUTES OF IQAC MEETING

**Read out and confirmed the proceedings of the last meeting of IQAC held on 08.07.2011**

Under the chairmanship of Prof. (Dr.) Premalata Mohapatra, Principal Harkamaya College of Education a meeting was called on 4<sup>th</sup> Feb., 2012 of Internal Quality Assurance cell (IQAC) in the Principal's chamber. The following points were discussed and resolution made accordingly. The following undersigned members were taken part in the discussion.

1. The results of Monsoon End semester 2011 of both B.Ed. and M.Ed. course were analyzed.
2. Selection procedure for admission to new session was discussed and proposal given to raise the number of seats in M.Ed. was discussed.
3. Relating to practical works of both B.Ed. and M.Ed. for the session 2011-12 was discussed.
4. Detailed discussion was made on term paper presentation and research proposal preparation by the M.Ed. students, where the students were to be advised to display their originality. Hence, for term paper presentations, some practical aspects of the theory portion taught were selected to be distributed among students. For M.Ed. Proposals, it was decided to tell to the students that there would be no repetition of earlier studies and mixed method of research would be given priority.
5. The lesson plans prepared by the faculties for demonstration purposes, were reviewed and it was proposed to give model lesson plan on each method subject to students for developing the lesson plans for practice
6. A thread bare analysis on the observations of the NAAC Peer Team was made for ventilating the same to the management authorities for correction so as to facilitate in the re accreditation process.
7. The course structure of spring semester was discussed and distribution of activities related to academic and non-academic field were made.
8. The cell reviewed the record maintained by different committees and gave suggestions for improvement.

Finally the meeting of IQAC came to an end with vote of thanks given by coordinator. The next meeting of IQAC decided to be held on 4<sup>th</sup> May, 2012.



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Estd. 2003

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**Date: 04.05.2012**

## MINUTES OF IQAC MEETING

### **Read out and confirmed the proceedings of the last meeting of IQAC held on 04.02.2012.**

As per the decision made in the last IQAC dt. 4<sup>th</sup> Feb, 2012, a meeting of IQAC members was called by the coordinator under the chairmanship of Prof. (Dr.) P. L. Mohapatra, Principal, Harkamaya College of Education. The following points related to Quality improvement of the system were discussed and the resolution made accordingly.

1. In relation to preparation of Dissertation, the progress of work done by students of M.Ed. programme was reviewed.
2. Discussion was made in regards to seminar paper/ term Paper presentation and completion of all practical work of B.Ed. & M.Ed. students for the spring semester 2012 (2011-12) Academic Batch.
3. Management of library, collection and services provided by the system was reviewed.
4. Two of the faculty members progress in relation to their Ph.D. work for pre-submission and submission of thesis was reviewed.
5. Faculties were asked to write research based papers and articles for their improvement.
6. Admission procedure for the new academic session (2012-13) was reviewed along with examination process for the Spring semester 2012.

Finally, the distribution of duties for the forthcoming academic session was reviewed along with vote of thanks given by coordinator.